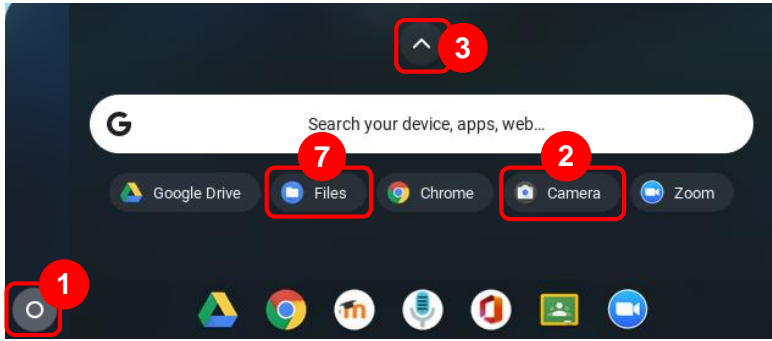


Making Student Videos Recordings



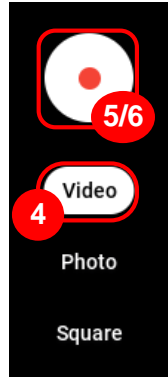
Recording the video:

- (1) Click on the “Circle” icon to open the apps menu
- (2) Locate and click on the “Camera” application to open it
- (3) You may need to expand the apps menu to locate it; you can do this by clicking on the “^” icon
- (4) Ensure you are on the video option
- (5) When you are ready to record, click on the “record” symbol to begin your recording
- (6) When you are finished click on the “Record” symbol again to end your recording


(7) Your recording will automatically save to the Chromebook (Located in the files app within the “Videos” section)

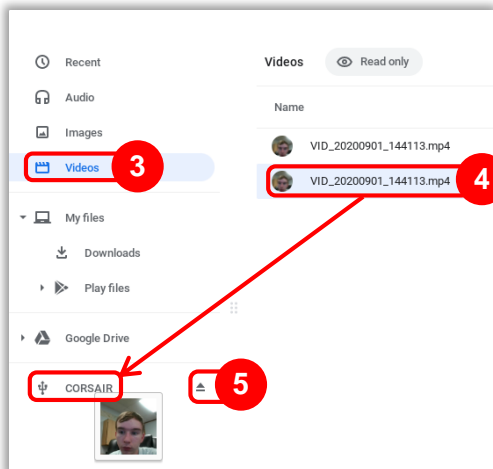
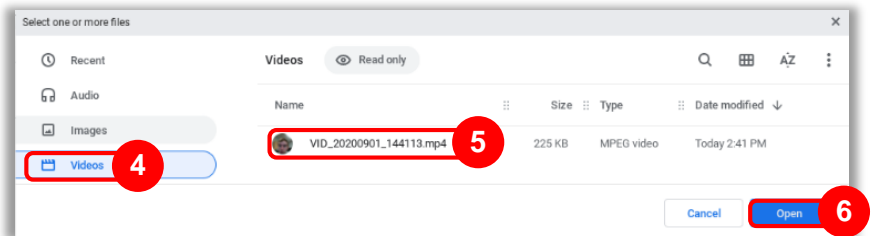
(8) To watch your video, click on it in the lower right-hand corner of the screen while in the camera app

(9) If you want to record again, restart at step 4



Saving to Google Drive (Online Students)

- (1) Open Google Drive “ New” button in the upper-left corner
- (3) Click on “file upload”
- (4) In the window that opens, click on the “Videos” section
- (5) Then click on your video
- (6) Click on “Open” to upload the file to Google Drive



Saving to a USB Drive (Offline Students)

- (1) Open the apps menu
- (2) Open the “Files” app
- (3) Navigate to the “Videos” section
- (4) Click and drag your video onto the “USB Drive”
- (5) Eject the USB drive if you are done using it